

**Berkley Public Library**  
**Board Meetings Minutes**  
**October 21, 2020**

**Present:** Matt Church, Library Director; Rita Van Brandeghen, chairperson; Carol Hermann, Amanda Rohda, and Mary Jo Armstrong, Board Members; Natalie Price, City Council Liaison.

Meeting Convened 7:05 p.m.

Minutes from August 19th meeting were approved as printed.

**Librarian's Report:**

The Library Director presented his reports on staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising.

Highlights of the report include:

- Total of 81 people viewed 16 virtual story times.
- The library is now offering printing as a curbside service.
- Carrado Parducci lecture given by Dale Carlson was very successful with 52 people attending.
- Saturdays have been added to curbside pickup hours.
- The city is planning two all city workshops covering Race Relations.
- There is an ongoing roof leak happening. It is on its seventh year of twenty year warranty.
- The Library submitted a grant to help with the increase of digital media during COVID.
- The first of two annual checks from the Community Foundation of SE Michigan was received. The check was for \$2,849.
- Personal hot spots are still being investigated

**Old Business:**

Circulation: Overall circulation decreased again this month, but not as much as previous months.

COVID response:

- Maintain phase one.
- TLN holds deliveries for two weeks if library shuts down due to a COVID case.
- Cleaning company does have a sanitation cleaner available (\$1500).

**New Business:**

Quarantine Timeline and process:

- Maintain phase one to make the safest and most comfortable for all.
- A standardized quarantine hold is being discussed by TLN. Libraries range from 3 days to 5 days.

Computers: City IT is working with library IT to upgrade systems to Windows 10.

**Update from City Council Liaison:**

- Oxford/Merchants park is now named Friends Park after the Friends of Parks and Rec for all of the work they have done to help improve the park.
- Top three cannabis applicants are posted on the city's website. The other 23 are suing. The City is in arbitration.
- There will be no tree lighting or parade this year.

The meeting was adjourned.

Next meeting – November 18, 2020 at 7pm.

Respectfully Submitted, Amanda Rohda